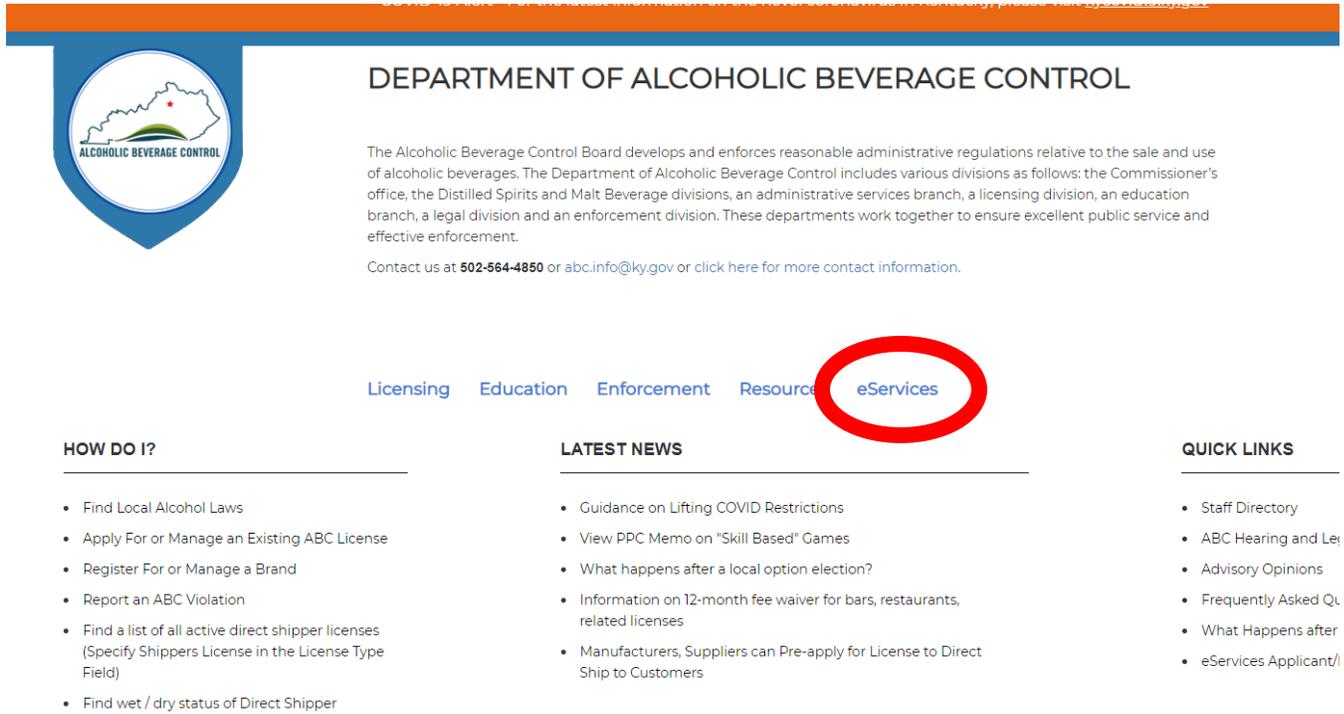


Agent Solicitor Application

*****All current holders of an Agent Solicitor license type with an issued date prior to July 1st 2021, must reapply as new.*****

1. Go to abc.ky.gov and click eServices



DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

The Alcoholic Beverage Control Board develops and enforces reasonable administrative regulations relative to the sale and use of alcoholic beverages. The Department of Alcoholic Beverage Control includes various divisions as follows: the Commissioner's office, the Distilled Spirits and Malt Beverage divisions, an administrative services branch, a licensing division, an education branch, a legal division and an enforcement division. These departments work together to ensure excellent public service and effective enforcement.

Contact us at **502-564-4850** or abc.info@ky.gov or [click here](#) for more contact information.

[Licensing](#) [Education](#) [Enforcement](#) [Resources](#) **[eServices](#)**

HOW DO I?

- Find Local Alcohol Laws
- Apply For or Manage an Existing ABC License
- Register For or Manage a Brand
- Report an ABC Violation
- Find a list of all active direct shipper licenses (Specify Shippers License in the License Type Field)
- Find wet / dry status of Direct Shipper

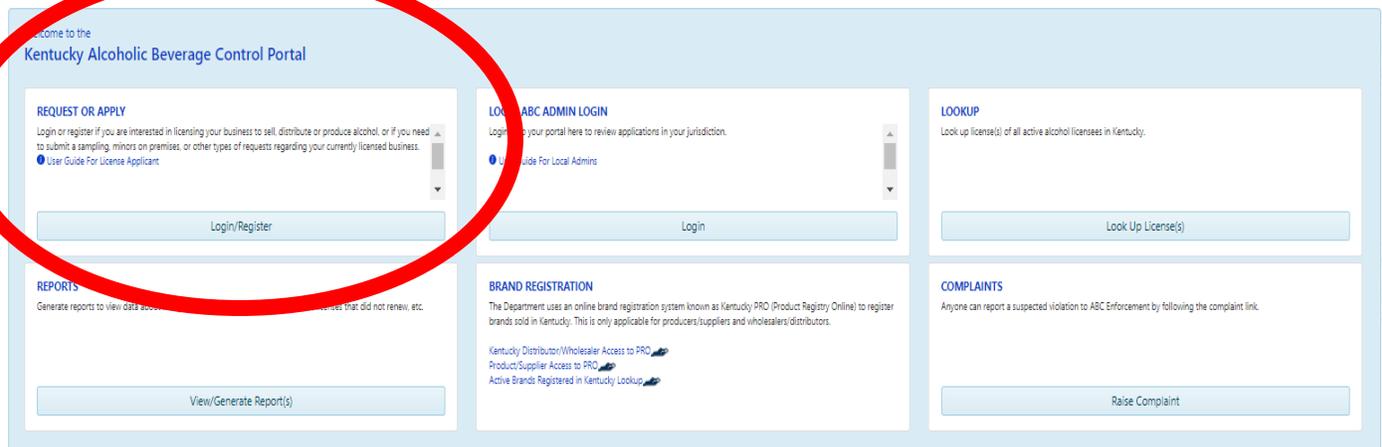
LATEST NEWS

- Guidance on Lifting COVID Restrictions
- View PPC Memo on "Skill Based" Games
- What happens after a local option election?
- Information on 12-month fee waiver for bars, restaurants, related licenses
- Manufacturers, Suppliers can Pre-apply for License to Direct Ship to Customers

QUICK LINKS

- Staff Directory
- ABC Hearing and Le
- Advisory Opinions
- Frequently Asked Qu
- What Happens after
- eServices Applicant/

2. You will then click Login/Register (you will need to register for an account if you do not have one)



Welcome to the
Kentucky Alcoholic Beverage Control Portal

REQUEST OR APPLY
Login or register if you are interested in licensing your business to sell, distribute or produce alcohol, or if you need to submit a sampling, minors on premises, or other types of requests regarding your currently licensed business.
[User Guide For License Applicant](#)

[Login/Register](#)

REPORTS
Generate reports to view data associated with licenses that did not renew, etc.

[View/Generate Report\(s\)](#)

LOCAL ABC ADMIN LOGIN
Login to your portal here to review applications in your jurisdiction.
[User Guide For Local Admins](#)

[Login](#)

LOOKUP
Look up license(s) of all active alcohol licensees in Kentucky.

[Look Up License\(s\)](#)

BRAND REGISTRATION
The Department uses an online brand registration system known as Kentucky PRO (Product Registry Online) to register brands sold in Kentucky. This is only applicable for producers/suppliers and wholesalers/distributors.

[Kentucky Distributor/Wholesaler Access to PRO](#)
[Product/Supplier Access to PRO](#)
[Active Brands Registered in Kentucky Lookup](#)

COMPLAINTS
Anyone can report a suspected violation to ABC Enforcement by following the complaint link.

[Raise Complaint](#)

3. Complete the personal details page

All current holders of an Agent Solicitor license type must reapply as new beginning July 1, 2021

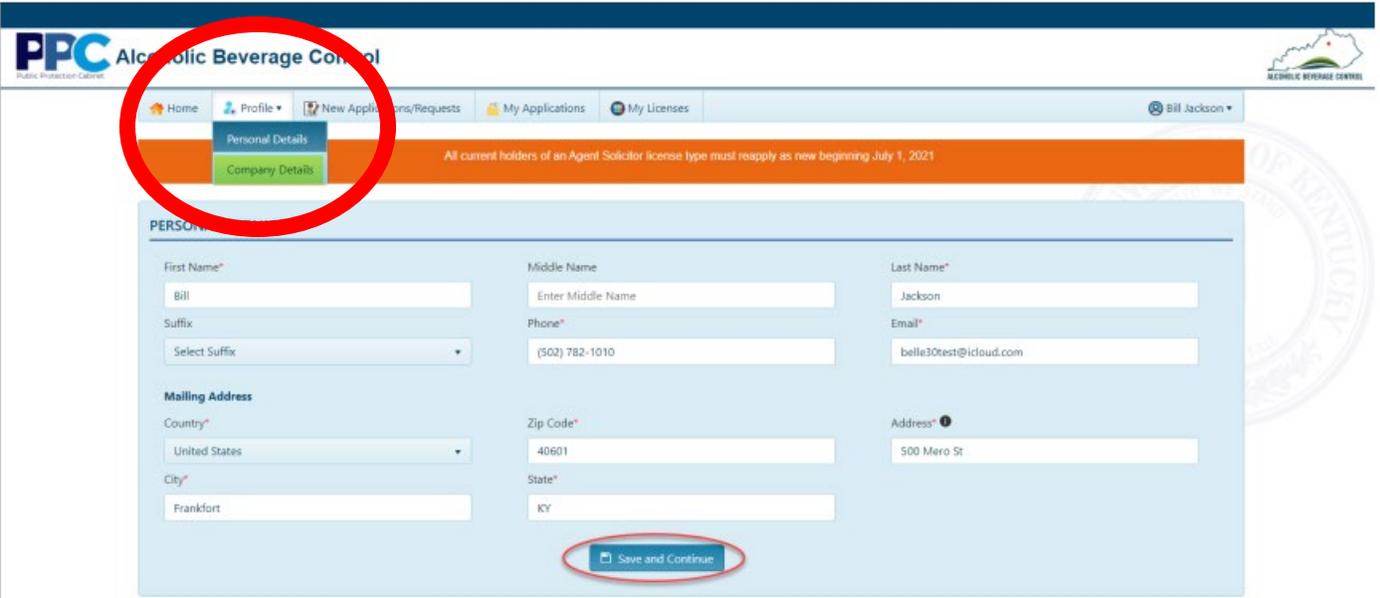
PERSONAL DETAILS

First Name* Bill	Middle Name Enter Middle Name	Last Name* Jackson
Suffix Select Suffix	Phone* (502) 782-1010	Email* belle30test@icloud.com
Mailing Address		
Country* United States	Zip Code* 40601	Address* 500 Mero St
City* Frankfort	State* KY	

Save and Continue

4. You will then click profile, company details

Under the profile tab under COMPANY DETAILS. you will now need to add your parent company.



PPC Alcoholic Beverage Control
Public Protection Cabinet

Home Profile New Applications/Requests My Applications My Licenses Bill Jackson

Personal Details
Company Details

All current holders of an Agent Solicitor license type must reapply as new beginning July 1, 2021

PERSONAL DETAILS

First Name* Bill	Middle Name Enter Middle Name	Last Name* Jackson
Suffix Select Suffix	Phone* (502) 782-1010	Email* belle30test@icloud.com
Mailing Address		
Country* United States	Zip Code* 40601	Address* 500 Mero St
City* Frankfort	State* KY	

Save and Continue

5. You will then need to answer the following questions

ADD COMPANY

Do you currently hold active license other than agent solicitor or In Review (pending) application with Kentucky Alcoholic Beverage Control?
Yes No

Are you an agent solicitor wishing to be licensed?
Yes No

6. After answering the questions, you will be directed to the New Special Agent/Solicitor screen (complete all required fields)

NEW SPECIAL AGENT/SOLICITOR

First Name* Middle Name Last Name*

Suffix Phone* Email*

SSN/FEIN*

Mailing Address

Country* Postal Code* Address*

City* State*

7. Once you click save you will directed to the Company Details page, you will need to click owners/officers (you will add yourself as the 100% owner) Complete all required fields

COMPANY DETAILS

Kellsey Burns
500 Mero St , Frankfort, KY 40601

Owners/Officers

Owner Name	Ownership %	Title	Phone Number	ADDRESS	Email
No records to display					

ADD AN OWNER/OFFICER FOR

Ownership Type*

● Complete the following for the company proprietor, partner(s) and all the persons having interest in the company to be licensed. List all the owners, officers, directors, partners, managing members, members and shareholders. If privately held, show 100% of ownership. If publicly traded, list the three highest ranking officers. If non-profit, list the highest ranking director or officer.

Is this a direct owner or part of another company with ownership stake? *
 Individual Company

First Name*

Middle Name

Last Name*

Suffix

Phone*

Email*

Title*

Date of Birth*

SSN*

US Citizen

Percentage of ownership*

Mailing Address

Country*

Postal Code*

Address* ●

City*

State*

List State(s) or Provinces person resided in past 5 yrs*

The following questions are regarding the person above.

Do you have an interest in any alcoholic beverage business or the premises of any alcoholic beverage business other than that for which you are herein applying?*

Yes No

Have you been convicted of any felony in the past five (5) years or been convicted of misdemeanor directly or indirectly related to alcohol or a controlled substance within the past two (2) years?*

Yes No

Are there pending proceedings against the licensee for a violation of any statute or regulation which may result in the suspension or revocation of this license(s)?*

Yes No

Is the licensee in debt on the inventory to Kentucky Wholesaler responsible for the collection and payment of the tax imposed under KRS 243.884?*

Yes No

Does the above individual have a 10% interest or more in any alcohol license type? (804 KAR 4:015)*

8. You will need to click submit

ADD AN OWNER/OFFICER FOR

Ownership Type*

● Complete the following for the company proprietor, partner(s) and all the persons having interest in the company to be licensed. List all the owners, officers, directors, partners, managing members, members and shareholders. If privately held, show 100% of ownership. If publicly traded, list the three highest ranking officers. If non-profit, list the highest ranking director or officer.

Owner Name	Title	ADDRESS	Ownership %	Email	Phone		
Kelley Burns	Owner	500 Mero St, Frankfort, KY 40601	100	abcexternal31@gmail.com			

Cancel **Submit** ● Please verify information and click submit.

9. The company details page will look like this, you will then click New Applications/Request

Home Profile **New Applications/Requests** Applications My Licenses kelsey Burns

COMPANY DETAILS Add Company

Kelley Burns
 500 Mero St, Frankfort, KY 40601

Owners/Officers

Owner Name	Ownership %	Title	Phone Number	ADDRESS	Email	
Kelley Burns	100	Owner	5027821028	500 Mero St, Frankfort, KY 40601	abcexternal31@gmail.com	

10. Click Apply

The screenshot shows the 'New Application/Request' page with a navigation bar at the top containing 'Home', 'New Applications/Requests', 'My Applications', and 'Licenses'. The user 'Kellsey Burns' is logged in. The main content area is divided into six sections, each with an 'Apply' button. A red circle highlights the 'Apply' button for the 'NEW LICENSE APPLICATION' section. The other sections are: 'TEMPORARY LICENSE APPLICATION', 'TRANSFER OF ALCOHOL REQUEST', 'MINOR(S) OR SERVICES REQUEST', 'FREE SAMPLING NOTICE', and 'VINTAGE SPIRITS SALE NOTICE'.

11. You will select your name from the drop-down menu then enter your employer and click next

The screenshot shows the 'Please Select Your Company' form. It has a navigation bar with 'HOME', 'PROFILE', 'NEW Applications/requests', 'My Applications', and 'My Licenses'. The form contains a 'Select Company' dropdown menu with 'Kellsey Burns' selected, a 'DON'T SEE YOUR COMPANY?' link, and an 'Add Company' button. Below this is a 'Choose Your Employer' text input field containing 'KENTUCKY EAGLE, INC.'.

12. You will answer the questions below and click next

The screenshot shows the 'Company Details' form with tabs for 'Licenses', 'Affidavit', and 'Submission & Status'. The form is divided into several sections:

- Company Name:** Kellsey Burns
- Employer Name:** KENTUCKY EAGLE, INC.
- COMPANY INFORMATION:**
 - Company Name: Kellsey Burns
 - Street Address: 500 Mero St
 - Country: US
 - City: Frankfort
 - State: KY
 - Zip: 40601
- Owners/Officers:**

Owner Name	Ownership %	Title	Phone Number	ADDRESS	Email	
Kelley Burns	100	Owner	5027821028	500 Mero St, Frankfort, KY 40601	abcexternal31@gmail.com	Edit
- Does the applicant own the premises to be licensed or have possession of it under a written agreement, such as a lease?***
 Yes No
- Has the applicant or any person listed above ever been licensed to produce, sell, or otherwise traffic in alcoholic beverages?***
 Yes No
- Will tobacco products, alternative nicotine products or vapor products be sold at the premises to be licensed?***
 Yes No
- Are you purchasing, or have you recently purchased this business?***
 Yes No
- Will gasoline or lubricating oil be sold or will motor vehicles be serviced or repaired at the premises to be licensed?***
 Yes No

At the bottom right, there are '< Back' and 'Next >' buttons.

13. Click the box by Special Agent or Solicitor's License and click next

Product Type	Product Details	Half Year Fee	One Year Fee	Two Year Fee	Transitional Fee
<input checked="" type="checkbox"/>	This license allows an individual to sell alcohol on behalf of the distiller, rectifier, winery, or wholesaler employing them.	15.00	30.00	N/A	

14. Complete the affidavit and click next

AFFIDAVIT
All terms and conditions text regarding the payment.

I do hereby swear or affirm, under penalty of perjury, that I am authorized to submit this application on behalf of the named applicant and that all information and statements contained therein and any attachments are true and correct to the best of my knowledge, information, and belief. I hereby swear or affirm that if the license(s) is issued, the applicant shall abide by all state and local statutes, regulations, and ordinances relating to the manufacture, sale, use, and trafficking in alcoholic beverages.

I agree to sign and file this application by electronic means with the Department in compliance with the Kentucky Uniform Electronic Transactions Act contained in KRS 369.101 to 369.120. I further understand that the Department is accepting a typed version of my name as my original signature and that I have typed my name below with intent to sign this application.

Name *
Kelsey

15. Click Submit

Do you want to Submit Your License Application?

***** Once the application is approved you will receive an email. You will login to the portal to pay the fee and print the license*****