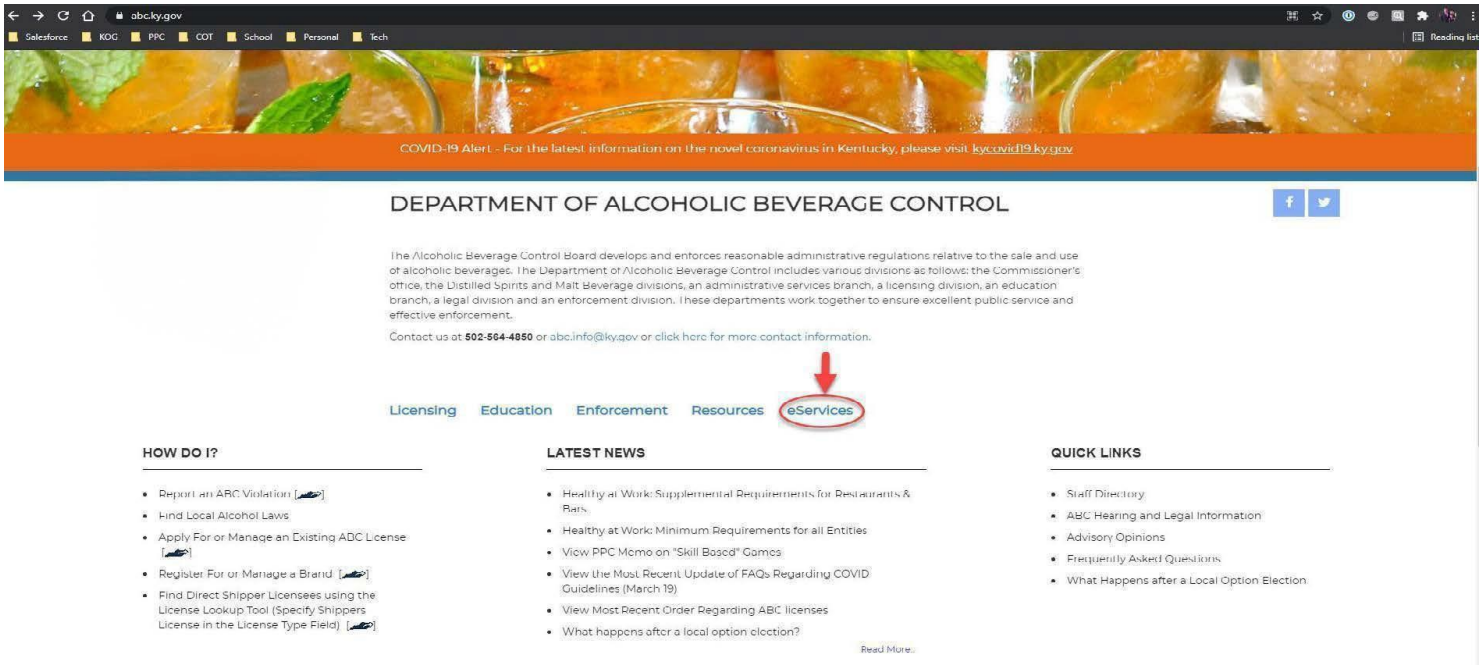
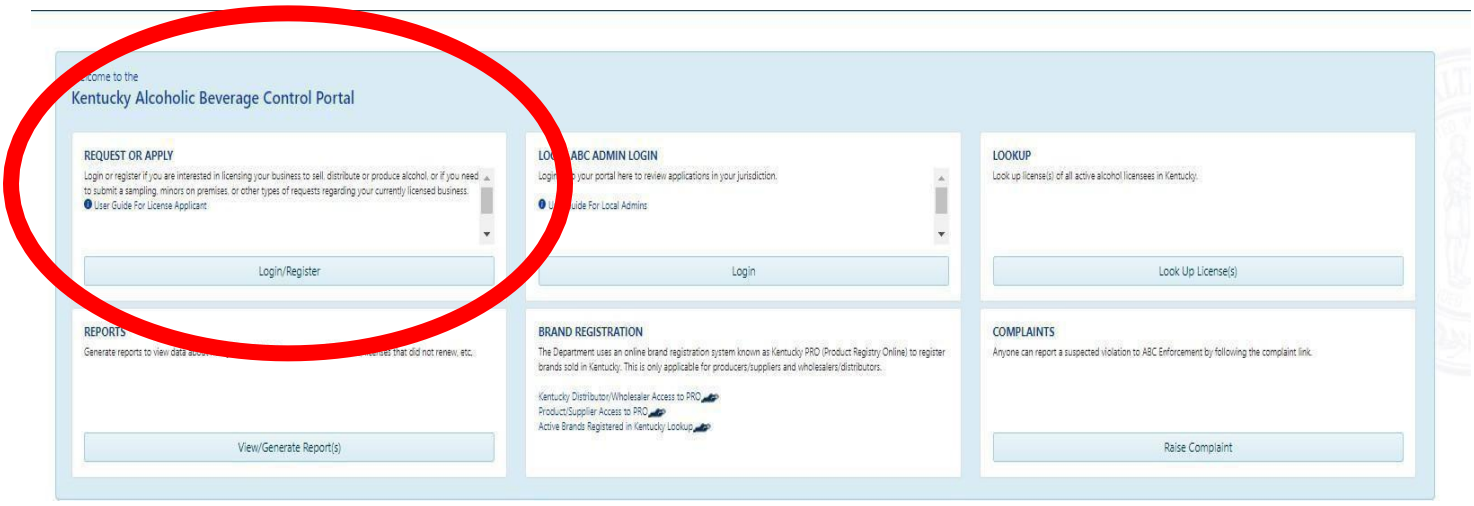
Agent Solicitor Application

*****All current holders of an Agent Solicitor license type with an issued date prior to July 1st 2021, must reapply as new.*****

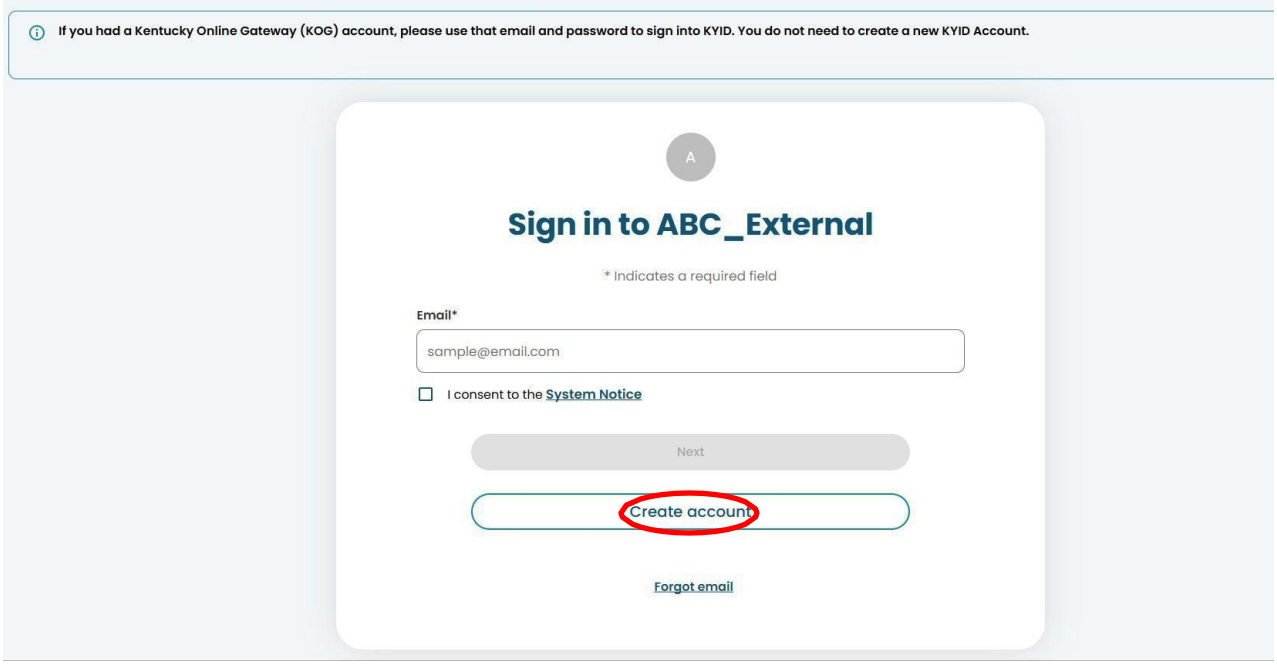
1. Go to abc.ky.gov and click eServices



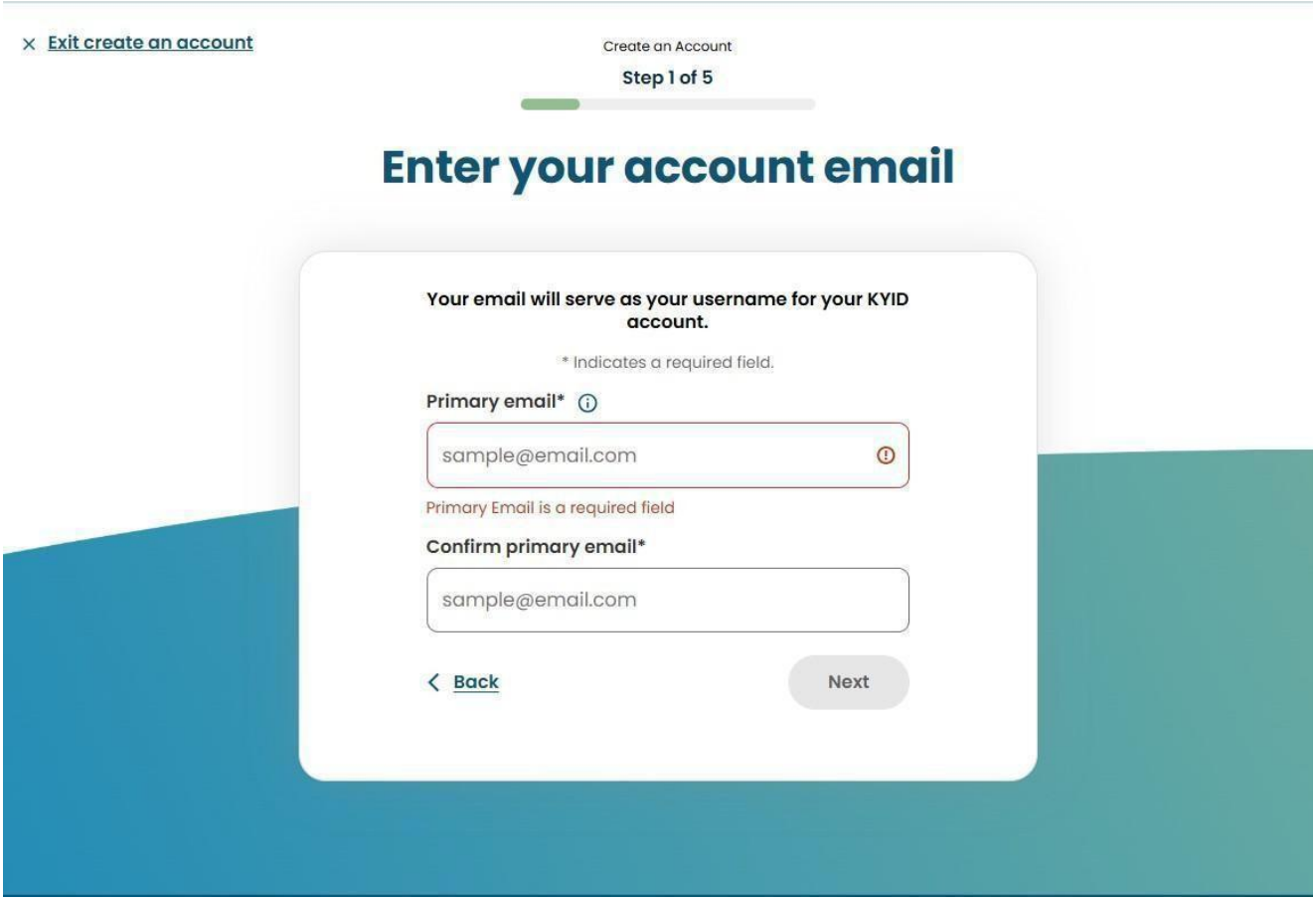
2. You will then click Login/Register (you will need to register for an account if you do not have one)



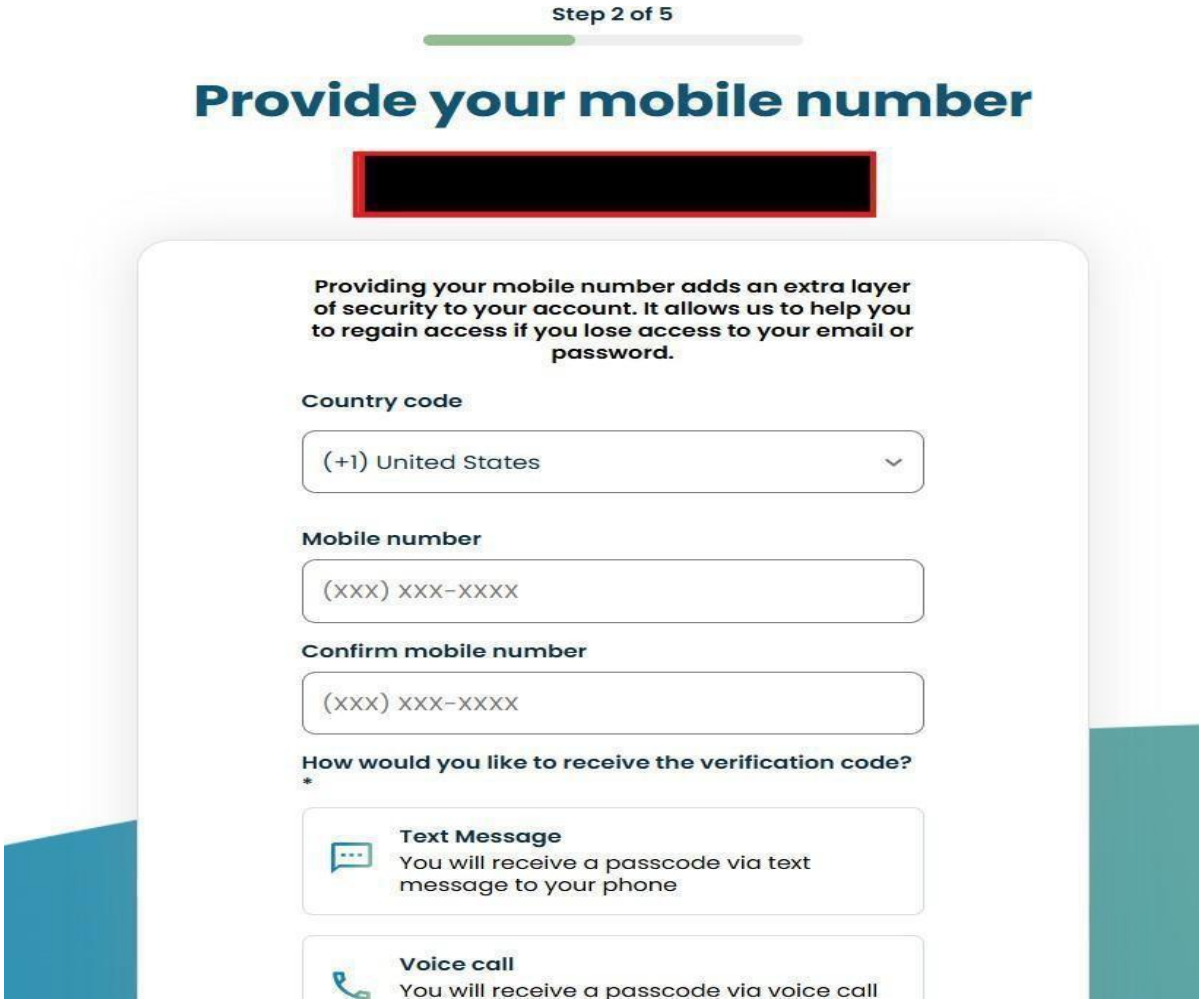
3. If you have an existing Kentucky Online Gateway (KOG) account, please use that email and password then proceed to step 9. If you are a new user, click create account & proceed with steps 4 - 8. For help or questions, contact CHFS KYID Support at KYIDHelpdesk@ky.gov or (866) 231-0003 Option 2.



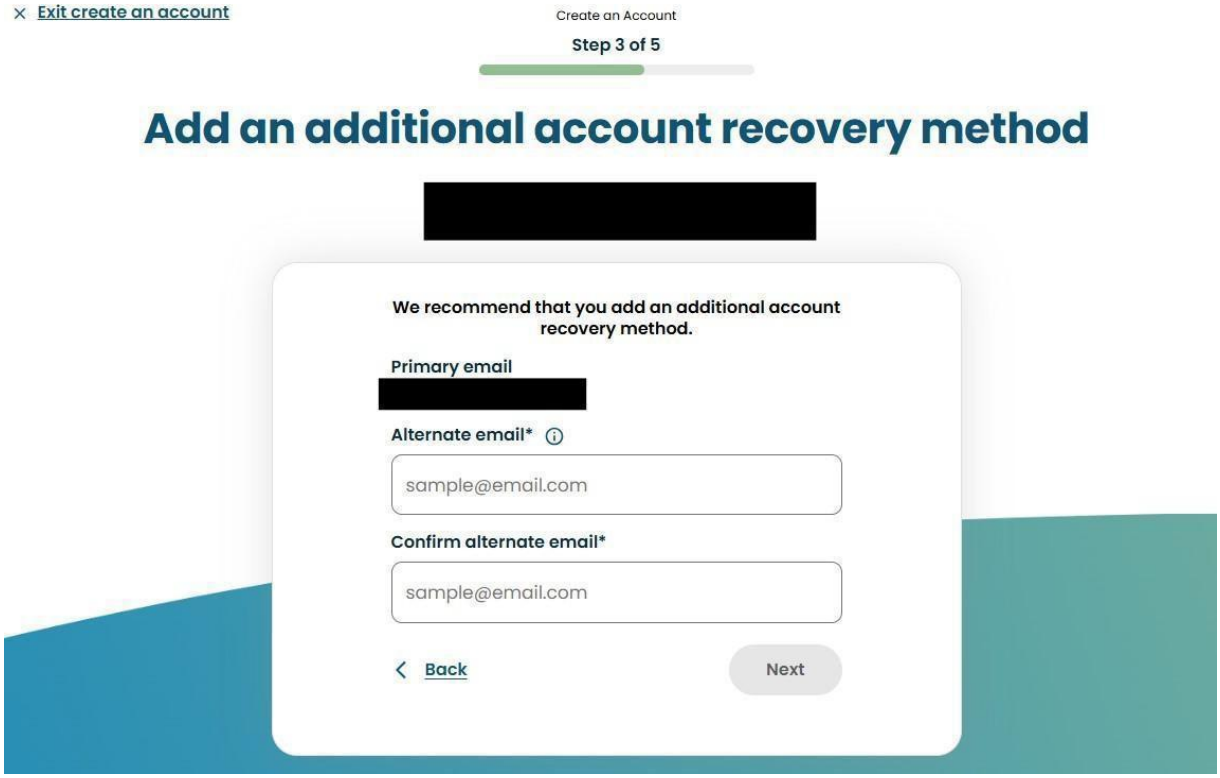
4. Enter and confirm your email address. Once you select next, a 6-digit verification code will be emailed to the email address entered.



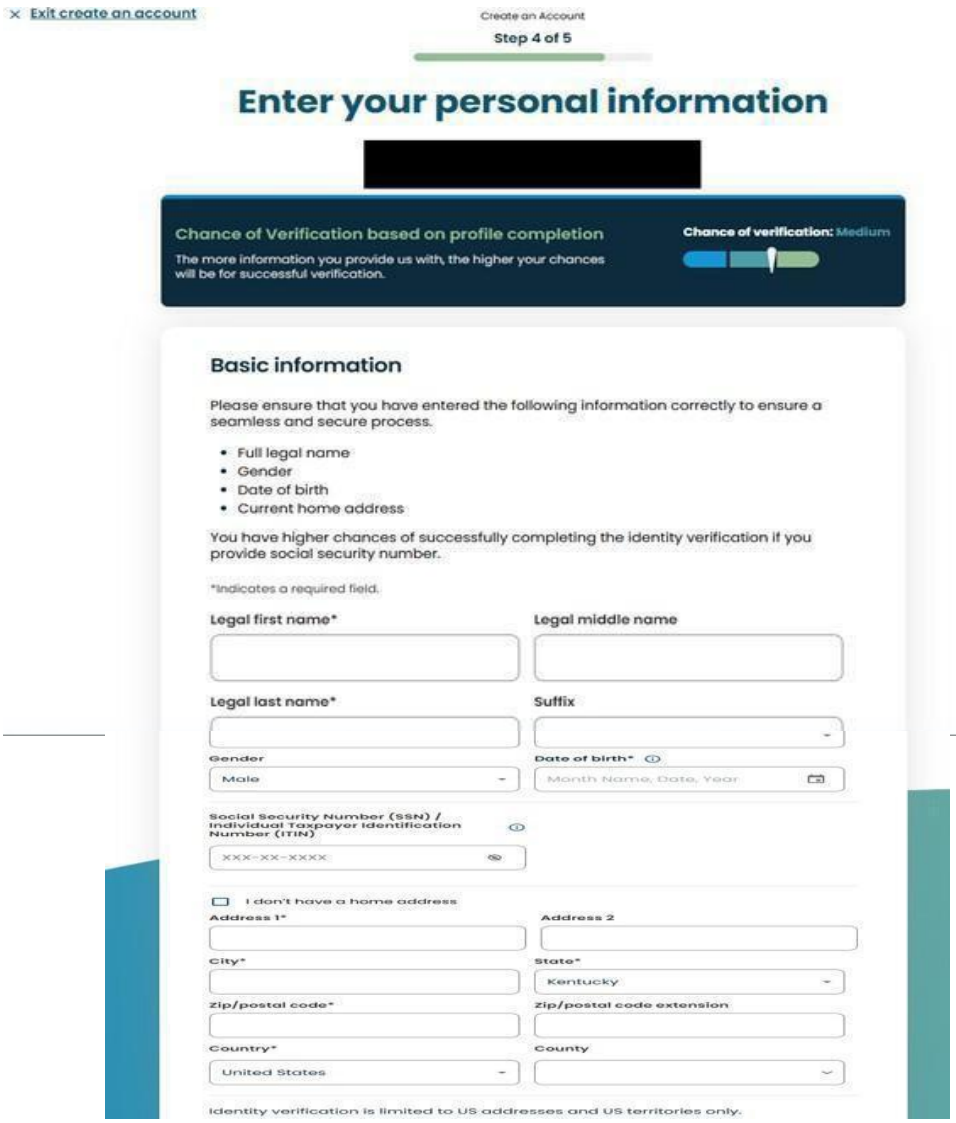
5. For an added layer of security, please provide your mobile number.



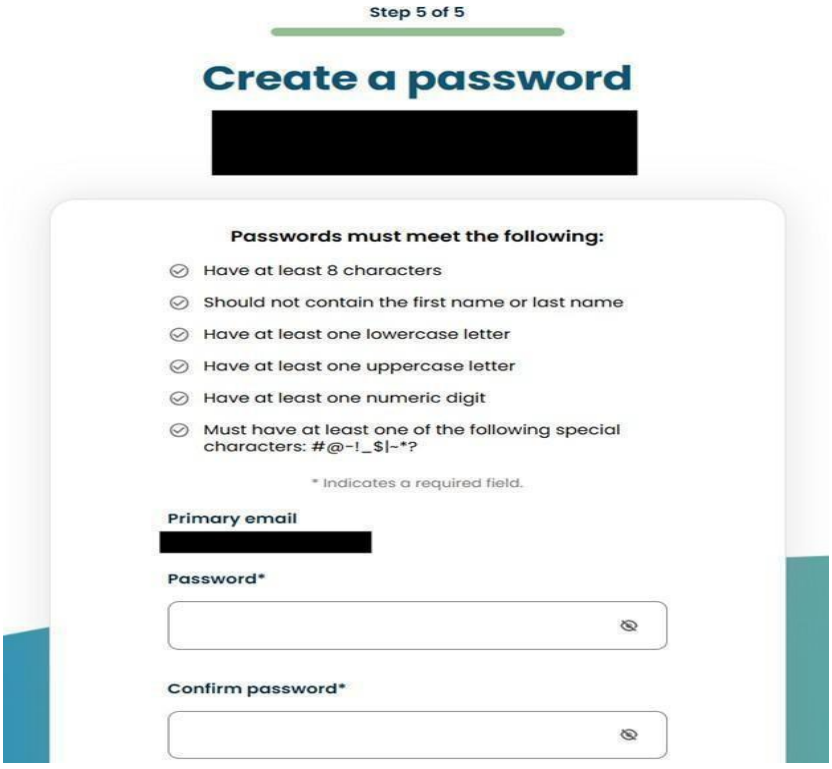
6. Add an additional account recovery method.



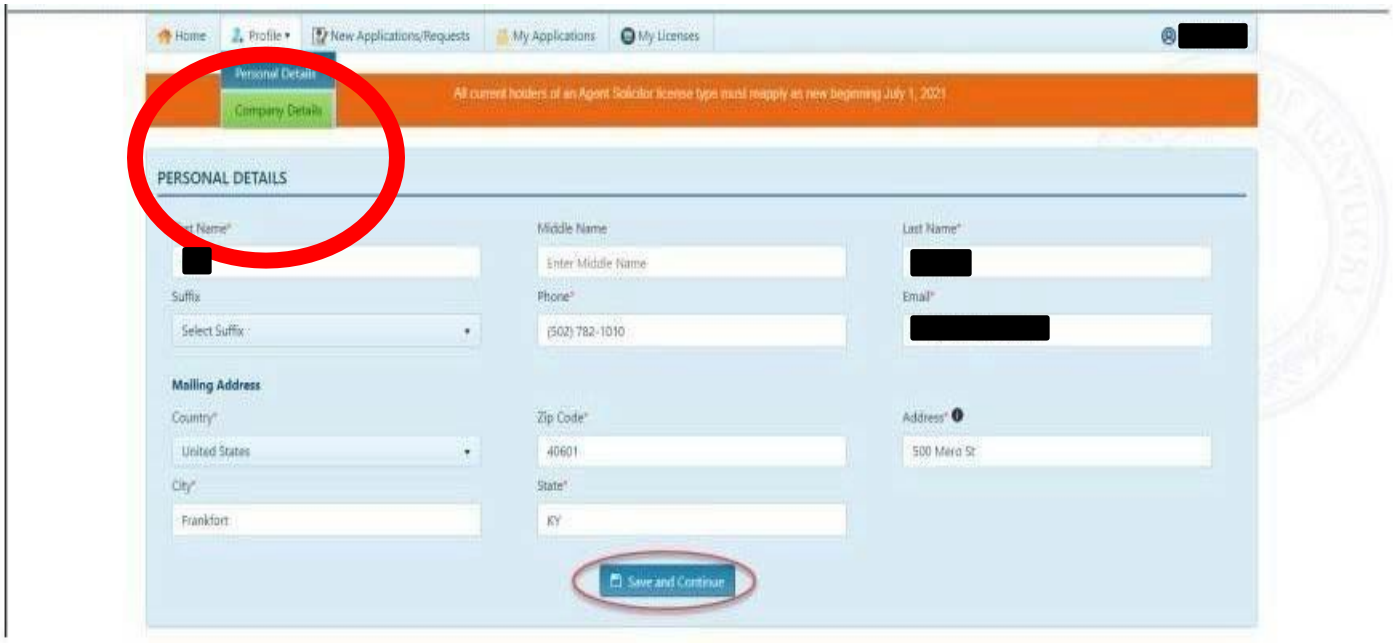
7. Enter your personal Information click next



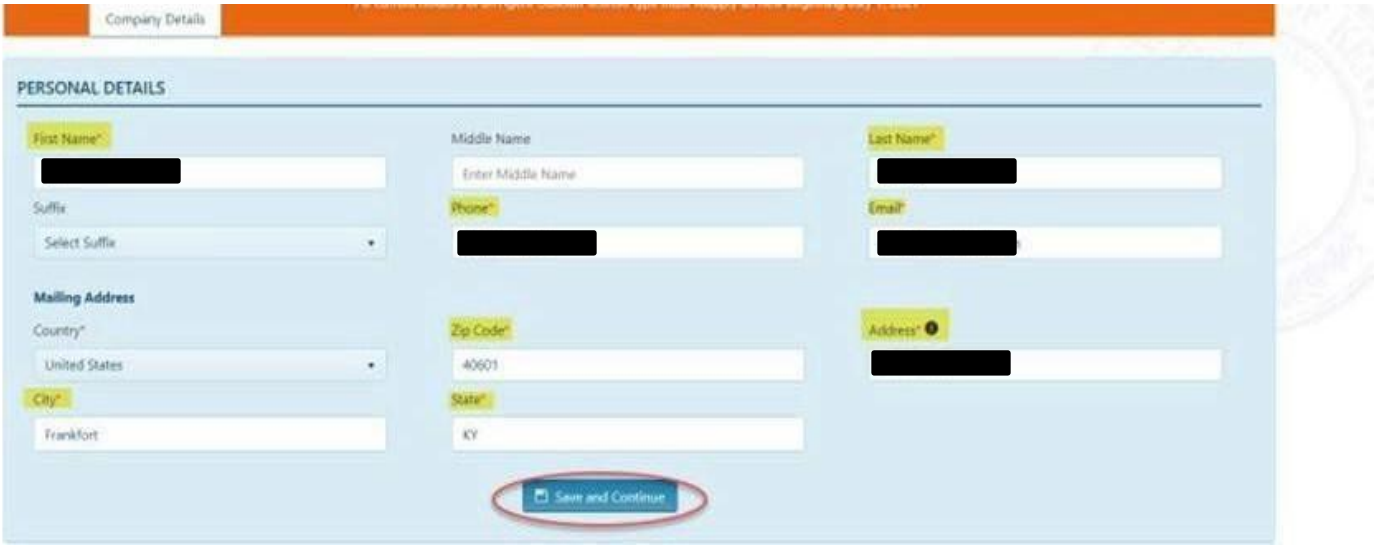
8. Lastly, create a password and complete the process



9. Complete the personal details page



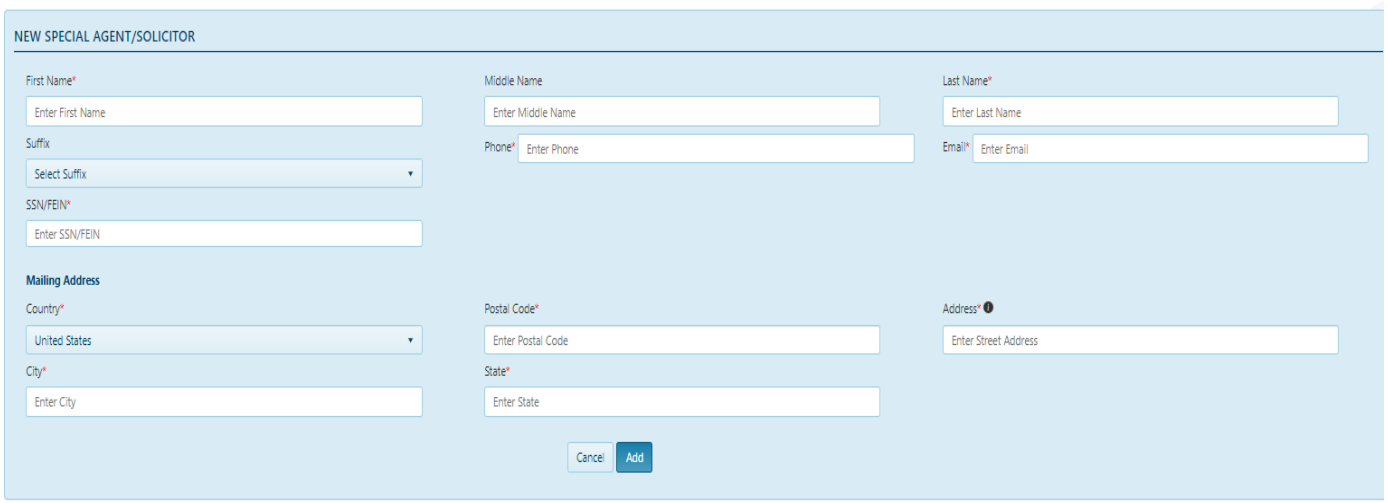
10. You will click profile then company details



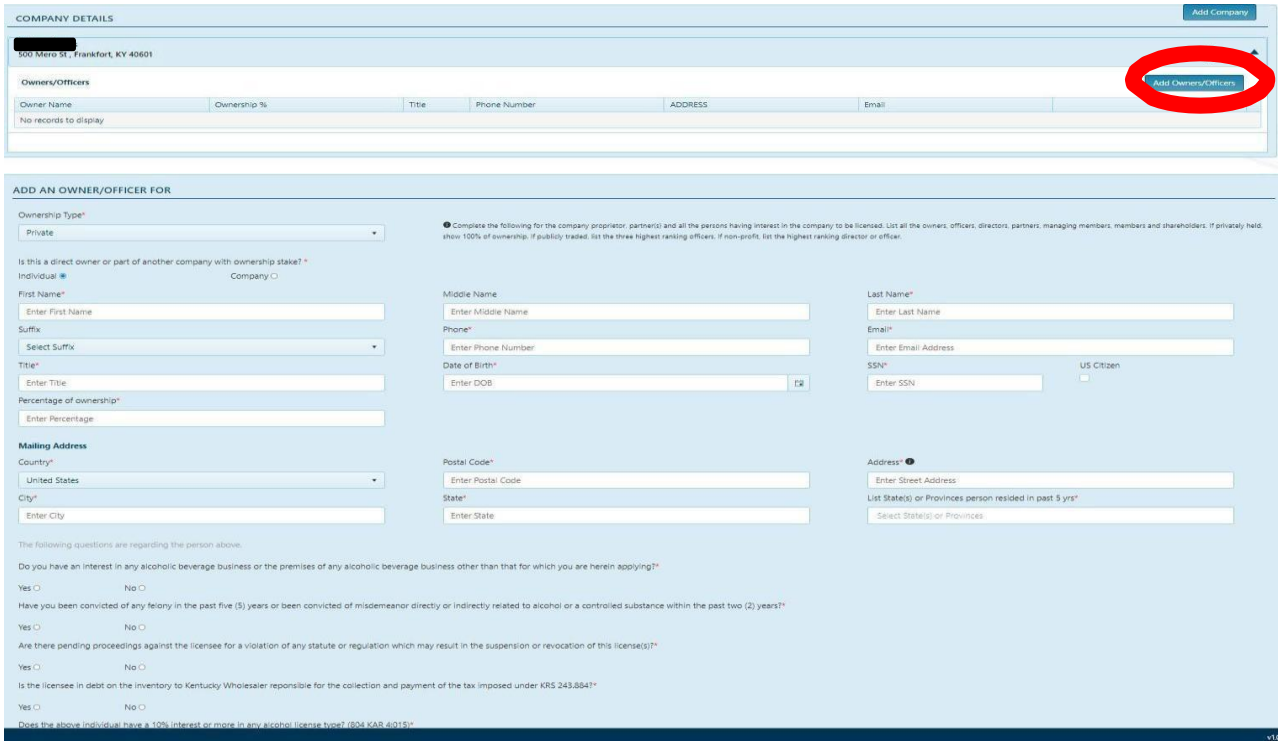
11. You will then need to answer the following questions



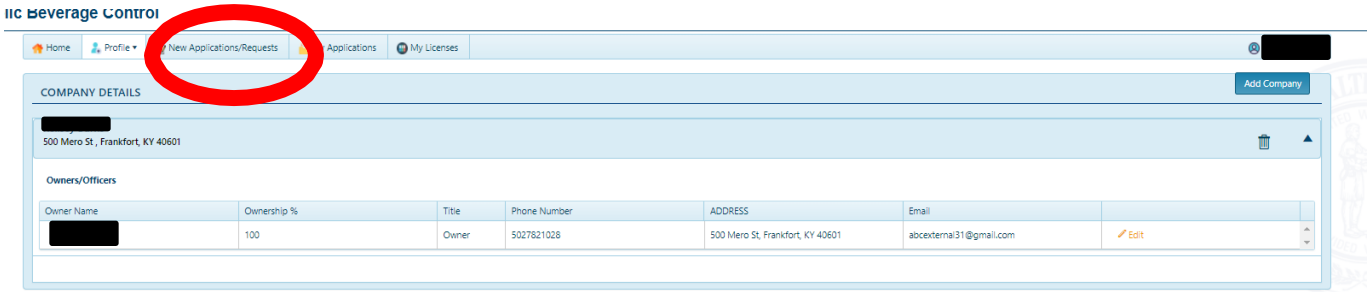
12. After answering the questions, you will be directed to the New Special Agent/Solicitor screen (complete all required fields)



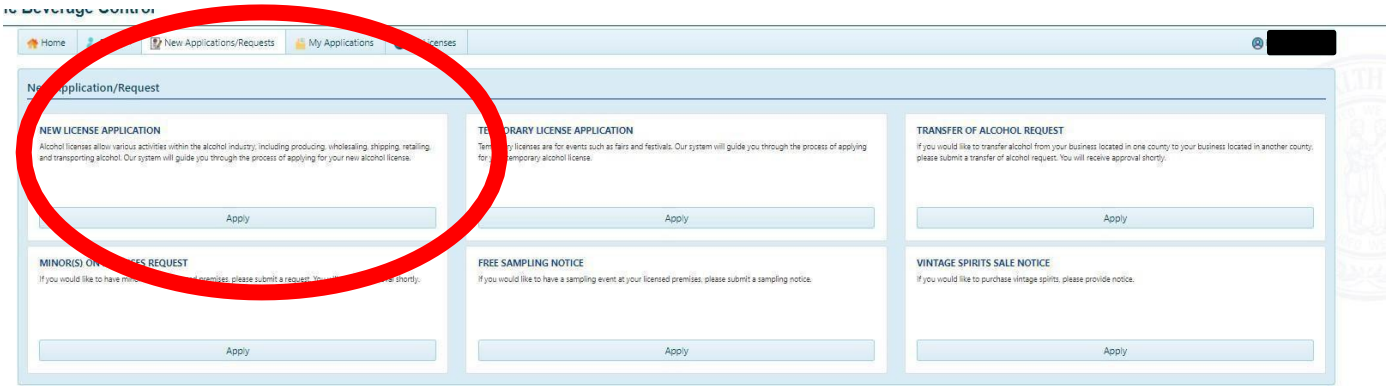
13. Once you click save you will be directed to the Company Details page, you will need to click owners/officers (you will add yourself as the 100% owner) Complete all required fields.



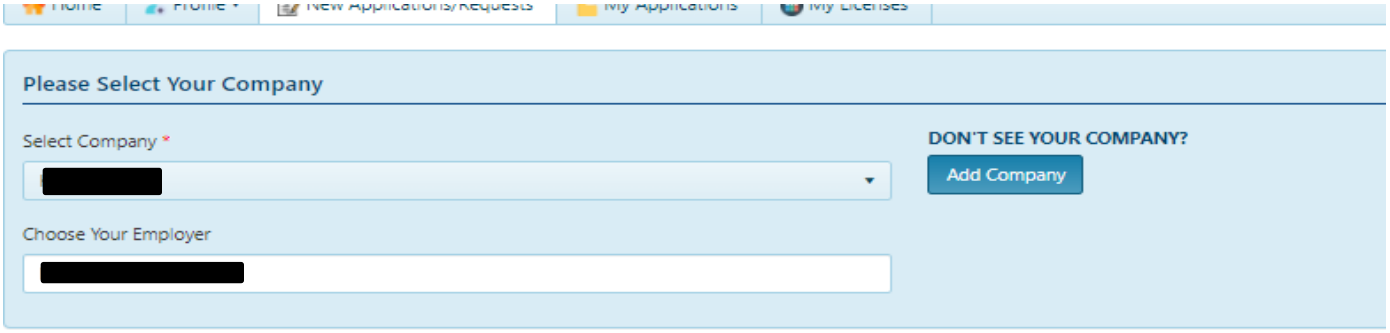
14. The company details page will look like this, you will then click New Applications/Request



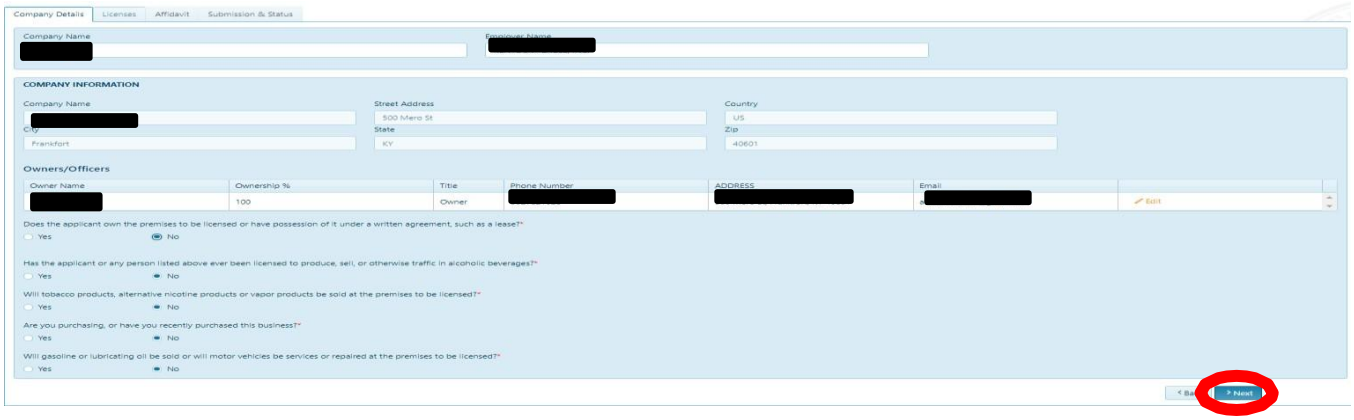
15. Click Apply



16. You will select your name from the drop-down menu then enter your employer and click next



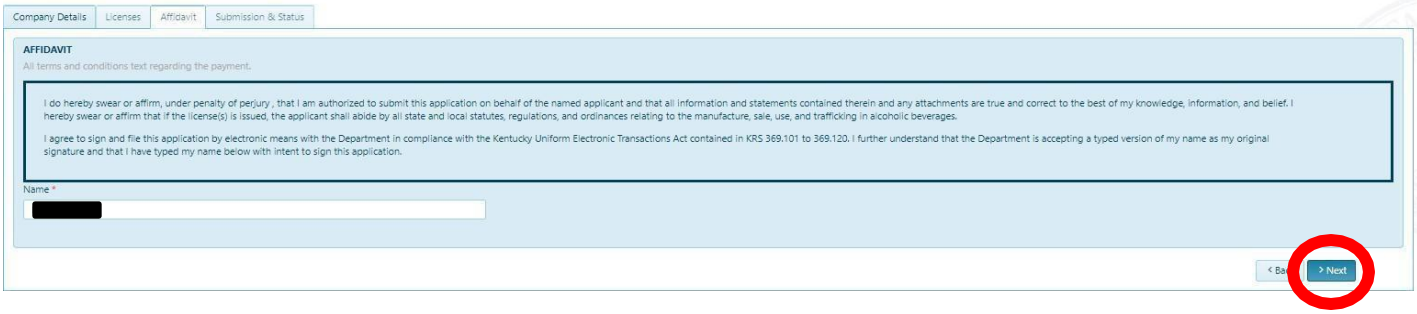
17. You will answer the questions below and click next



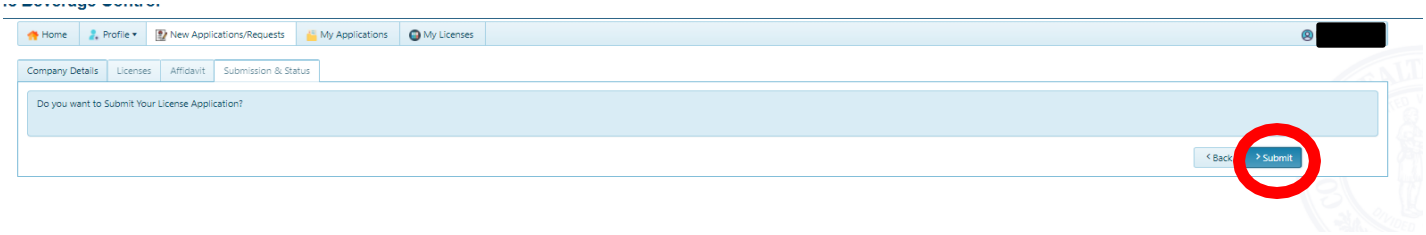
18. Click the box by Special Agent or Solicitor's License and click next



19. Complete the affidavit and click next



20. Click Submit



*** Once the application is approved you will receive an email. You will login to the portal to pay the fee and print the license***